**Project Governance Structure**

**Project:** Mobile Money Platform Integration for ATelco  
**Date:** [Insert Date]  
**Prepared By:** PMO

**Governance Overview**

The governance framework ensures clear accountability, timely decision-making, risk oversight, and compliance adherence throughout the integration project. It includes representatives from Mobile Money providers, Telecom business units, IT, and Regulatory compliance.

**Governance Bodies and Roles**

| **Governance Body** | **Members/Representatives** | **Responsibilities** | **Frequency of Meetings** |
| --- | --- | --- | --- |
| **Project Steering Committee (PSC)** | Executive Sponsor, CIO, Finance Director, Legal Head, Mobile Money Partner Exec | Provide strategic direction, approve major changes, monitor project health | Monthly |
| **Project Management Office (PMO)** | Project Manager, PMO Analyst, Risk Manager | Project planning, execution monitoring, reporting | Weekly |
| **Technical Integration Committee** | IT Leads (ERP, OSS/BSS), Mobile Money API Experts, Security Officer | Review technical designs, integration issues, test plans | Bi-weekly |
| **Compliance & Regulatory Board** | Legal Counsel, Compliance Officer, Data Protection Officer, External Auditor | Ensure regulatory adherence, approve audit plans | Monthly or as needed |
| **Change Control Board (CCB)** | PMO, IT Leads, Business Owner, Vendor Representatives | Review and approve scope changes and risk impacts | Ad-hoc |
| **Operational Readiness & Training Committee** | Operations Manager, Training Lead, Customer Care Head | Oversee training plans, user readiness, support transition | Monthly |

**RACI Summary for Key Activities**

| **Activity** | **Project Sponsor** | **PMO** | **IT Team** | **Compliance** | **Mobile Money Partner** | **Finance** | **Operations** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Define Project Scope | A | R | C | C | C | I | I |
| Approve Budget | A | C | I | I | I | R | I |
| Risk Management | I | R | C | A | C | I | I |
| Technical Integration | I | A | R | C | R | I | I |
| Compliance & Regulatory Approval | I | C | I | A | I | I | I |
| User Training & Support | I | A | I | I | I | I | R |
| Project Closure | A | R | C | C | C | I | I |